**SOUTHEAST WATERSHED ALLIANCE**

**BOARD OF DIRECTORS**

**Draft Meeting Minutes - Meeting No. 91**

**100 International Drive, Suite 360, Portsmouth, NH 03801**

**March 13, 2019 - 4:00–6:00 P.M.**

MEMBERS PRESENT – R. Snow, M. Trainque, S. Frost

MEMBERS PRESENT BY TELEPHONE – C. Albert, W. Arcieri exited at 5:43P.M.

GUESTS PRESENT - None

1. Call to Order/Introductions 4:08P.M.

2. Approve Meeting Minutes

2.1 R. Snow motioned to approve meeting minutes from BOD meeting 90 held on February 13, 2019. C. Albert seconded the motion. S. Frost sustained due to absence from BOD meeting 90.

3. Committee Reports

3.1 Finance Committee – TD Bank Monthly Total Statement as of March 13, 2018. SWA funds of $4637.34.

4. Grants Management – Status and Projects

4.1 Grant Application – FEMA (Update) - S. Frost noted that a municipality will need to submit an application for the FEMA Grant. S. Frost discussed a conference call to be held on March 19, 2019 with Sherry Godlewski and Natalie Morison to discuss the process of applying for the FEMA grant.

5. New Business

5.1 Subsequent 3rd Quarter Meeting– State of the seacoast was discussed as a potential topic for a quarterly meeting to be held in September 2019.

A. Discussions could include current projects, concerns, and plans for the year ahead from seacoast communities.

B. Consideration for potential invites include PREP, Seacoast Stormwater Coalition, and Hampton Citizens Group.

5.2 Late Spring, 2nd Quarter Meeting – Climate disruption on the seacoast with a focus on well water supply was discussed as a potential topic for a quarterly meeting to be held in June 2019.

A. Sherry Godlewski to present the evidence of climate disruption and Natalie Morison to present on modeled depths of well inundation. S. Frost will discuss with Sherry Godlewski and Natalie Morison in addition on a conference call held on March 19, 2019.

B. Potential collaboration with Coastal Adaptation Working Group.

C. Conversations at meeting could include discussions with towns higher in the watershed regarding their experiences as flooding from coastal towns is exacerbated by upstream communities.

5.3 Subsequent 4th Quarter Meeting – C. Albert to present on septic system and the impact on water quality as a potential 4th Quarter Meeting. As a committee chairperson, C. Albert could reach out to Granite State Designers & Installers to outreach for the event.

5.4 Grant Opportunities – M. Trainque will contact Candance Dolan for potential connections for grant opportunities.

5.5 Other New Business – R. Snow will submit an application on behalf of SWA to the EPA Region 1 for the 2019 EPA Region 1 Stormwater Toolbox Equipment Loan Program by March 22, 2019.

6. Old/Ongoing Business

6.1 SWA Quarterly Meeting – To be held April 10, 2019 from 6:30P.M. to 8:30P.M. at the Regional Economic Development Center.

A. Save the date was emailed on March 12, 2019 to SWA town officials and SWA associates.

B. Personal outreach was recommended. M. Trainque will reach out with the save the date invitation to SSC and Manchester-Nashua.

C. Discussions for the event will include Julie LaBranche reviewing draft changes that she has assembled before proceeding to opening the floor to discussions and questions.

6.2 SWA Member Outreach – Review of the SWA representatives list to establish active and inactive members. K. Butler will update the SWA representatives list and distribute to BOD.

6.3 Revisions to SWA Model Stormwater Regulations – To be discussed at the SWA quarterly meeting on April 10, 2019.

6.4 Next SWA Symposium – M. Trainque started the discussion on the next SWA symposium by requesting any ideas or thoughts for topics.

 A. Climate change was discussed as a potential topic for the next SWA symposium.

6.5 Other

A. The potential for SWA to generate outreach material for homeowners for instillation and upkeep of septic systems.

B. K. Butler will research the cost associated with purchasing the New Hampshire Municipal Association’s New Hampshire Municipal Officials Directory 2018-2019. Municipal Officials Directory will provide the name and contact information of municipal officials to update SWA town officials emailing list.

7. Public Comment – R. Snow discussed the need to start recruiting additional members. BOD members will contact respective town representatives to confirm membership or to inquire on potential town representatives.

8. Adjournment

8.1 S. Frost motioned to adjourn; R. Snow seconded. Adjourned at 5:49 P.M.