**SOUTHEAST WATERSHED ALLIANCE**

**BOARD OF DIRECTORS**

**Meeting Minutes - Meeting No. 90**

**100 International Drive, Suite 360, Portsmouth, NH 03801**

**February 13, 2019 - 4:00–6:00 P.M.**

MEMBERS PRESENT – M. Trainque, C. Albert, D. Peschel joined at 4:40P.M., R. Snow exited at 5:27P.M.

MEMBERS PRESENT BY TELEPHONE – None

GUESTS PRESENT – None

1. Call to Order/Introductions. 4:10P.M.

2. Approve Meeting Minutes

2.1 C. Albert motioned to approve meeting minutes from BOD meeting 89 held on January 9, 2019 as amended. R. Snow seconded the motion. Motion passed unanimously.

3. Committee Reports

3.1 Finance Committee – TD Bank Monthly Total Statement as of February 13, 2019. SWA funds of $4,642.44.

A. Received annual invoice payments in January from Rochester, NH and Rollinsford, NH.

4. Grants Management – Status and Projects

4.1 Grant Application – FEMA (Update) - M. Trainque motioned to postpone discussion due to S. Frost absences at the time of discussion.

5. New Business

5.1 Outreach – Past Members

A. Review of the SWA representatives list to identify active and inactive SWA members.

B. Potential outreach discussed to invite MS4 communities to quarterly meeting highlighting impaired water.

C. R. Snow suggested Constant Contact to improve overall communications. R. Snow will contact Constant Contact regarding trial period to use service.

5.2 Confirm Current Representatives

A. Review of the SWA representatives list to identify active and inactive SWA representatives.

B. K. Butler will update SWA representatives list with active and inactive SWA representatives. K. Butler will then distribute updated SWA representatives list to BOD members.

5.3 Grant Opportunities – Need to develop a SWA marketing pitch to approach private foundations for potential grant opportunities.

 5.4 Other New Business

A. Website – Update SWA website with current SWA representatives.

B. SWA email accounts for BOD members.

b. K. Butler will send directions to BOD members on how to enable SWA email accounts.

6. Old/Ongoing Business

6.1 Next SWA Quarterly Meeting – Proposed date in April 2019. Julie LaBranche to lead round table discussion of proposed changes to the SWA Model Stormwater Regulations.

A. M. Trainque will reach out to Julie LaBranche to inquire her availability for April 2019.

B. Proposed location of Regional Economic Development Center in Raymond, NH.

 6.2 SSC Update – Next Meeting will be held February 20, 2019.

6.3 Other Old/Ongoing Business

 A. Template for chloride reduction plan – potential to apply for a grant.

B. Develop a list of the MS4 communities to add to the SWA website.

7. Adjournment.

 7.1 C. Albert motioned to adjourn, D. Peschel seconded. Adjourned at 5:56 P.M.