**SOUTHEAST WATERSHED ALLIANCE**

**BOARD OF DIRECTORS**

**Meeting Minutes - Meeting No. 89**

**100 International Drive, Suite 360, Portsmouth, NH 03801**

**January 09, 2019 - 4:00–6:00 P.M.**

MEMBERS PRESENT – R. Snow, M. Trainque, S. Frost, W. Arcieri joined at 4:18P.M.

MEMBERS PRESENT BY TELEPHONE – C. Albert

GUESTS PRESENT – None

1. Call to Order/Introductions 4:11P.M.

2. Approve Meeting Minutes

2.1 R. Snow motioned to approve meeting minutes from BOD meeting held on December 12, 2018. S. Frost seconded the motion. Motion passed unanimously.

3. Committee Reports

3.1 Finance Committee -TD Bank Monthly Total Statement as of January 9, 2019. SWA funds of $4,237.99.

A. R. Snow shared invoice records of issued and received payments from 2017-2018. R. Snow will send a copy of invoice records to C. Albert.

4. Grants Management – Status and Projects

4.1 Grant Application – FEMA (Update) – S. Frost noted that a municipality will need to submit an application next year for the FEMA Grant. S. Frost will determine towns that would be vulnerable to rising sea levels and climate change for SWA BOD Meeting 90 to be held on February 13, 2019.

5. New Business

5.1 Co-Sign Infrastructure Letter to Congress - R. Snow motioned to co-sign Infrastructure Letter to Congress, S. Frost seconded. Motion passed unanimously. M. Trainque discussed sending Infrastructure Letter to each town within the watershed.

 5.2 Priority Activities – current

A. Representatives - K. Butler will compile SWA Representatives contact information and status to share with BOD members. C. Albert will seek a recommendation from the town of Exeter for a representative.

 B. Improve overall communications with communities and stakeholders.

 - Constant Contact

 - Mail Chimp

- Email newsletters to be sent periodically to all 44 towns within the watershed.

5.3 Next SWA Quarterly Meeting - Tentatively planned for February. Julie LaBranche to lead round table discussion of proposed changes to the SWA Model Stormwater Regulations. A. Brentwood was discussed as a potential venue location.

6. Old/Ongoing Business

6.1 SSC Update - SSC meetings have been moved to the third Wednesday of the month, with the next meeting on January 16, 2019. Discussions will include education and outreach.

6.2 Revisions to SWA Model Stormwater Regulations – Julie LaBranche to lead round table discussion of proposed changes to the SWA Model Stormwater Regulations at next SWA Quarterly Meeting.

6.4 Member Participation Outreach – Email newsletters to be sent periodically to all 44 towns within the watershed.

7. Public Comment

7.1 M. Trainque will provide SWA BOD with any ongoing PREP updates.

8. Adjournment

8.1 M. Trainque motioned to adjourn, S. Frost seconded. Adjourned at 5:51 P.M.