

**Southeast Watershed Alliance (SWA)  
Meeting No. 3  
Brentwood Community Center  
190 New Hampshire Route 125  
Brentwood, NH 03833**

**Agenda**

April 7, 2010 @ 6:30 PM

**I. Call to Order/Introductions**

Moment of silence in memory of Brian Quinlan representative from Kingston

**II. Approve Minutes**

**III. Reports of Committees**

Advisory Committee

**IV. New Business**

**3.1 Housekeeping**

**3.2 Mission Statement Review**

**3.3 Regulatory Status Review**

**3.4 Bylaws Review**

**3.5 Recap Previous Meetings Action Items**

**Action 1.5-5** DES will make a map of all of the sub-watersheds of the coastal watershed, including Maine and Massachusetts. This map will also include municipalities. Member towns will be differentiated by a different color than non-member towns.

**Action 1.5-6** DES will get a legal opinion from the Attorney General's Office on whether SWA is subject to the same state statute as Planning Boards, Boards of Selectmen, etc. Do we need to public notice the meetings?

**Action 1.5-7** The Planning Committee shall identify financial resources.

**Action 1.5-8** The Planning Committee will discuss including Massachusetts and Maine.

**Action 1.5-9** The group decided to task the Advisory Committee with outreach to non-member towns. It was pointed out that there were no towns represented from north of Rochester.

**Action 1.5-10** The work tasks of the Planning Committee will be:

1. Research organizational structure models
2. Develop Mission Statement
3. Develop organizational structure
4. Discuss process for legal review
5. Propose Board of Directors
6. Determine Maine watershed towns' inclusion
7. Determine Mass. watershed towns' inclusion
8. Identify financial resources.

**Action 2.1-1** The Planning Committee needs SWA members to track in-kind contributions for grant match purposes. Please use the spreadsheet provided on the SWA website.

**Action 2.2-1** Planning Committee will finalize FAQ outreach document at their March 3rd meeting.

**Action 2.3-1** Ted will share the prioritized outreach list with the Advisory Committee, ask for their feedback, and share comments with the SWA.

**Action 2.3-2** Michael Perfit will craft the combined statement and add "Piscataqua Region" to the geographic description. He will circulate to the full SWA for their review.

**Action 2.3-3** Michael Perfit will produce a document indicating the SWA's website address and that meeting schedules and minutes are regularly posted there. He will circulate this to the group to post in their town's designated spot for meeting notices.

**Action 2.3-4** The Coastal Program will continue to publish public notices in "The Portsmouth Herald" for future SWA meetings. It will be stated in the notice when the group will vote on the bylaws.

**Action 2.3-5** The Planning Committee will publish the draft bylaws in the next 4-6 weeks and ask for review and comments from the full SWA.

**Action 2.4-1** The Planning Committee will post contacts/topics for potential educational presentations. They will set up a presentation if there is interest.

**Action 2.7-1** Ted Diers will coordinate a meeting of the Advisory Committee.

### **3.6 Other Issues of Concern**

### **3.7 Next Meeting Dates**

The Planning Committee has proposed additional meetings for Wednesday, May 5 and Wednesday, June 9.