



SOUTHEAST WATERSHED ALLIANCE

BOARD OF DIRECTORS

MINUTES - Meeting No. 69

100 International Drive, Suite 360, Portsmouth, NH 03801

November 30, 2016 - 4:00–6:00 p.m.

1. CALL TO ORDER/INTRODUCTIONS

Meeting called to order at 4:12 p.m.

D. Cedarholm introduced Richard S. Collins of Thirst Productions. R. Collins expects to clean and back up SWA's website in 5 to 6 hours. D. Cedarholm moved that we contract with Rich for \$500 for website updates and personnel training. C. Albert seconded. Passed unanimously 7-0.

MEMBERS PRESENT – William Arcieri (by phone), Christopher Albert, David Cedarholm, Candace Dolan (by phone), Shelley Frost (4:10), Richard Snow, Michael Trainque

GUESTS PRESENT – William Hounsell

2. APPROVE MEETING MINUTES

R. Snow moved to accept 7/13/16 minutes as presented. S. Frost seconded. Six approved. C. Albert Abstained

R. Snow moved to accept 8/10/16 minutes as presented. S. Frost seconded. Six approved. C. Albert Abstained.

R. Snow moved to accept 9/21/16 minutes as presented. S. Frost seconded. Six approved. C. Albert Abstained.

R. Snow moved to accept 6/08/16 minutes as presented. S. Frost seconded. Discussed. S. Frost moved to amend June minutes by removing second to last paragraph on page 3. All approved. C. Albert Abstained. D. Cedarholm moved to accept 6/08/16 minutes as amended. S. Frost seconded. Six approved. C. Albert abstained.

R. Snow moved to accept 9/02/16 minutes as amended. Top of second page Tom Bucos's bill. C. Albert seconded. Unanimously approved.

3. COMMITTEE REPORTS

3.1 Finance Committee

R. Snow proposed to change the account that the SSC member town's project money is in, because the current account is free but provides no interest. A different account could also allow for sub-accounts, which would help financial tracking.

4. NEW BUSINESS

4.1 Open SWA BOD Position

A list of the 17 or 18 representatives not on the SWA BOD will be circulated to BOD members. R. Snow suggested that we call the representatives.

- 4.2 Winter SWA Quarterly Meeting Wednesday, February 15th 6:30
Tentatively at Nottingham Town Hall multipurpose room.
- 4.3 Next BOD Meeting Date Jan. 11, 2017 4:00
- 4.4 Other New Business

5. OLD/ONGOING BUSINESS

- 5.1 Revisions to SWA Model Stormwater Regulations
Julie LaBranch to present in February quarterly meeting
- 5.2 Seacoast Stormwater Coalition (SSC) - Draft Agreements – SWA Project
Eight (8) communities have funded us for \$16,000 for an undefined project. The next meeting is the 14th of December. SWA is the fiscal agent.

Dick Snow spoke with Beth Caillouettei of Danville, which is in a different MS4 municipality. He would like to speak with McCarthy in Farmington to have him join us.

- 5.3 Strategic Plan
All BOD members to review before next meeting
- 5.4 Coordination w/ PREP
M. Trainque and D. Cedarholm will attend next Tuesday's meeting.

6. PUBLIC COMMENT

W. Hounsell provided an update on legislative actions.

7. ADJOURNMENT

Action Items –

- S. Frost to distribute a list of non-BOD representatives.
- S. Frost to check with Suzanne Petersen for her letter file and list of representatives
- M. Trainque to circulate draft of annual SWA report
- All to review strategic plan before next BOD meeting. S. Frost to distribute