

**Southeast Watershed Alliance (SWA)
Board of Directors Meeting #6
Hoyle Tanner & Associates
Suite 360
100 International Drive
Portsmouth, NH 03801**

Minutes

November 10, 2010 @ 9:00 AM

Members Present

Candace Dolan, Hampton Falls	Wally Fries, Danville
Jennifer Perry, Exeter	Michael Perfit, Stratham
Michael Trainque, Chester	Peter Rice, Portsmouth
Richard Snow, Candia	Dean Peschel, Dover
George Rief, Durham	

Guests Present

Jeremy Tomkiewicz, UNH Graduate Student
Bill Hounsell, Hounsel Counseling/CDM Inc.

Call to Order and Introductions

Wally Fries called the meeting to order at 9:10 AM.

Approve Minutes

Jennifer Perry moved to accept the minutes. Michael Trainque seconded.
Approved unanimously.

Reports of Committees

Strategic Plan

Michael Perfit distributed the latest draft of the strategic plan. The next step is to develop Business/Project Plans with funding requirements and schedules.

Priority Action Plans

Alison Watts will be writing these up for the next Board of Directors' meeting.

Program Development

Symposium is still scheduled for March 2011. Michael Trainque will develop a budget for it. We are expecting approximately 150 attendees.

Most of the discussion was about the “Listening Forum” which is scheduled for December 2. This meeting will consist of a 30-45 minute presentation by DES, a 30 minute presentation of EPA, and a 60 minute presentation by the communities with sewer plants. All of these presentations will be followed by a facilitated discussion. The goal of the discussion would be to identify areas of agreement and open questions that require additional data or information. All Alliance members will be invited to participate in this meeting.

To prepare for the “Listening Forum,” a technical meeting of DES and the technical experts of the communities will take place before the Listening Forum.

Education and Outreach

Education and Outreach should support our implementation plans. We should leverage other groups as well.

Finance Committee

Wally and Dick Snow will meet to develop a budget.

New Business

Housekeeping

Hoyle Tanner & Associates has offered us two cubicles in their offices where we can put our computers and our volunteers can work. Michael Perfit will work with them and estimate costs for telephone, internet access, etc.

Pfizer has donated computer equipment to the Alliance which is on its way.

Peter Rice moved that we apply for D & O Insurance. The motion was seconded by Candace Dolan and approved unanimously. Michael Perfit will obtain quotes for D & O insurance for the Alliance.

Afternoon “Listening Forum” on December 1

Discussed during the Program Development Committee Report.

Agenda for Next Alliance Meeting

The next Alliance Meeting is December 1. PREP will make two presentations: one on Erosion Control and the other on Model Ordinances. We will also invite Bill McDowell to make a 20 minute presentation including questions.

The Brentwood Community Center is not available on the evening of December 1. Candace Dolan is looking for a suitable place to hold the meeting.

Outreach to Inactive Towns

Additional outreach to the watershed towns that have yet to appoint representatives to the Alliance is necessary.

Next Meeting Date

The next meeting of the Board of Directors will be on Wednesday, December 15 at 9:00 AM at Hoyle Tanner & Associates' office in the Pease Tradeport.

Other Business

We need a new representative to work with the Salmon Falls Advisory Committee. Michael Trainque and Dean Peschel will talk with potential candidates.

Michael Trainque also reported that the Stormwater Commission has issued a 600 page report to the legislature. The commission recommends that Stormwater Utilities be created to cover the entire state. The process should start in the Southeast Watershed with the most impaired waters from the DES 303(d) list.

Adjournment

Michael Perfit moved to adjourn. Seconded by Candace Dolan. Approved unanimously. Meeting adjourned at 11:29 AM.