

**Southeast Watershed Alliance (SWA, or The Alliance)  
 BOARD OF DIRECTORS - Meeting # 29  
 Hoyle Tanner & Associates  
 Suite 360  
 100 International Drive  
 Portsmouth, NH 03801  
 DRAFT Minutes  
 October 10, 2012 @ 1:30 PM**

**BOD Members Present**

Michael Trainque, Chester  
 Michael Perfit, Stratham  
 Wally Fries, Danville  
 Candace Dolan, Hampton Falls  
 George Rief, Durham  
 Richard Snow, Candia  
 Alison Watts, Newfields  
 William Arcieri, Newmarket

**Guests Present**

Terry Desmerais, Portsmouth  
 Emily Schmalzer, Brentwood  
 Carl DeLoi, EPA  
 David Murphy, NHDES (NH Coastal  
 Program)  
 Bill Hounsell (CDM Smith)  
 Helen Perivier, SWA

**1. Call to Order and Introductions**

Michael Trainque called the Board of Directors (BOD) meeting to order at 1:41 PM.

**2. Approve Meeting Minutes**

Alison moved to amend minutes from the Board of Directors meetings of July, August and September, with understanding that some amendments will be sent to Helen. Candace seconds the motion. All vote in favor.

**3. Reports of Committees****3.1 Grants Management**

Alison Watts noted that we need to complete contracts related to the two grants SWA has received (both subcontracted from UNH). Rather than discuss the contracts in detail at the meeting, she suggested that BOD authorize a few members to review the contracts, and authorize Mike Trainque to sign them. Richard Snow moved to have Michael Trainque and Wally Fries review the grants for SWA signature. George Rief seconded the motion. Motion passed with all in favor.

There was a discussion about whether Alison will remain a member of the SWA Board of Directors as she will technically be hired by SWA to manage projects for two recently approved grants. After discussion, the Board decided there would be no conflict of interest for Alison to remain on the Board and encouraged her to keep the position. Wally Fries and Dave Murphy

said that they would double check the rules for 501 C-3 organizations.

Alison then discussed another grant opportunity with UNH to track sources of nitrogen from storm surges and asked if the Alliance, as an end user, would be interested to be part of that grant. The grant would include one stream and one river, probably the Lamprey. The idea would be to get real time data and combine with sourcing data. There could be tracking of other parameters besides nitrogen, depending on the needs of the participants.

Candace moved that Michael and Alison prepare a letter of interest and provide feedback on this grant proposal. Motion was seconded by George Rief and approved with all in favor.

#### **4. New Business (change of agenda order)**

##### **4.1 Great Bay Municipal Coalition peer review proposal**

Before leaving the meeting, Alison reported that UNH had received a Freedom of Information Act request to release all eel grass and nitrogen data and that she and researchers working on eel grass and nitrogen issues had been advised of potential legal risks when participating in activities that involved the Great Bay Municipal Coalition lawsuits, such as the proposed peer review. Alison reminded the BOD that the Alliance has no legal counsel of its own and should be cautious. She said that based on legal issues and potential perception of SWA by outside agencies that she no longer supported the peer review and suggested that the Coalition look outside the watershed for experts, rather than within the UNH or local community where there are too many interests at play.

(Alison leaves 2:16).

Michael updated the BOD by saying that he and Wally had not heard back from EPA and NHDES on their willingness to participate in the peer review. He reminded the BOD that SWA participation was contingent on agency involvement. Michael added that UNH professors had declined participation in the peer review. At the quarterly meeting the BOD will update the SWA Members of the status of the BOD exploration of the proposed peer review.

(Candace leaves around 2:20)

#### **3. Reports of Committees (continued)**

##### **3.2 Strategic Plan**

(Candace returns 3:30 pm).

George Rief circulated working draft of an initial draft of a Strategic Plan that he had prepared based on an earlier draft from 2010. The BOD agreed to extend the comment date to October 26 and to advise the SWA Representatives and Advisory Committee accordingly. After receiving comments a final draft will be circulated for discussion at the quarterly meeting on the November 7.

### **3.3 Financial Committee**

George Rief moved to pay Helen money owed. William Arcieri Bill seconded the motion. Motion passed. Richard Snow advised that SWA owed Rockingham County Planning Commission \$ 1,983.83 for work by Julie LaBranche on the model stormwater ordinances. A motion was passed, with all in favor, to pay the RCPC. There was also a \$5500 bill from UNH. Candace also advised that the cost of the logo would be around \$600. George moved to pay UNH \$ 4,500 and the rest of the balance when SWA received funds. Bill Arcieri seconded. Motion passed.

There was a Discussion with Dave Murphy of the NHDES regarding setting up Direct Deposit for the grant reimbursements. The SWA PO Box is the address affiliated with SWA and should be given to the bank as a backup for direct deposit.

### **3.4 Education and Outreach Committee**

Candace presented potential logo designs generated through an internet crowd source pool of designers. Logo submissions to date were circulated for feedback.

Michael Trainque will give a talk about the SWA at a Local Government Center symposium next month.

It is looking unlikely that there will be an SWA symposium before the end of this year. Michael Trainque will look at the possibility for next year. It was suggested that with the development of a strategic plan that another priority planning meeting might be more important. Participation in the LGC symposium in November may fulfill the SWA symposium grant task.

## **5. Housekeeping**

Michael Trainque will draft and circulate the annual SWA report for the legislature.

Helen will ask participants of SWA meetings for their individual professional rates for calculating grant matching hours. The volunteer rate is \$21.36.

Michael volunteered to look into a dedicated SWA call-in number with ATT so as to host phone conferencing for SWA BOD and quarterly meetings.

6. **Next meeting**

The next meeting of the BOD was set for Wednesday, November 14 at 1:30 PM at the Hoyle Tanner offices in Portsmouth.

7. **Any Other Business**

There was no other business to report.

8. **Adjournment**

Michael Perfit moved to adjourn the meeting. Candace Dolan seconded. All approved and the meeting was adjourned at 4:43 PM.