

**Southeast Watershed Alliance (SWA)
Board of Directors Meeting #18
Hoyle Tanner & Associates
Suite 360
100 International Drive
Portsmouth, NH 03801**

Draft Minutes

November 7, 2011 @ 1:30 PM

Members Present

Michael Trainque, Chester
Wally Fries, Danville
Candace Dolan, Hampton Falls
Mike Kappler, Raymond
Peter Rice, Portsmouth
Julie LaBranche, RPC
Derek Sowers, PREP

James Irish, Madbury
Richard Snow, Candia
Michael Perfit, Stratham
Alison Watts, Newfields
Dean Peschel, Dover
Steve Corture, DES

Guests Present

Bill Hounsel, Hounsell Consulting/CDM Inc.
Rachel Rouillard, PREP

Call to Order and Introductions

Michael Trainque called the meeting to order at 1:33 PM.

Change the Order of Business

Michael Trainque suggested that with the advisory board attending this meeting, we should alter the order of business to open discussion with them immediately. There were no objections.

There was a far ranging discussion of how PREP, the regional planning commissions, and the Alliance can work together. Discussion included the following topics:

- Watershed Management & Restoration Plan;
- Seeking assistance and active participation from EPA starting in January;
- Educating and Reaching out to our 42 member communities, their governing boards, their land use boards, and ultimately their citizens;
- The two grants we have in process of getting approved;
- How we need to both save money and the environment;

- Developing a plan for bio-extraction which requires the cooperation of federal agencies as well as entrepreneurs;
- Our common shared goals;
- How the needs of our 42 communities are different;

PREP announced that on December 7, 2012 they will be presenting the updated State of the Estuaries Report. In the meantime, they will be working on their Management Plan.

Julie LaBranche promised a memo to the Alliance about how the Rockingham Planning Commission can cooperate with the Alliance.

The consensus is that we have much to gain by working together and that we should follow up with additional discussions.

Approve Minutes

Dick Snow moved to approve the minutes. Candace Dolan seconded the motion which carried unanimously.

Reports of Committees

Program Development

Michael Trainque reported for the Program Development Committee. They are working on presentations for the February Alliance meeting and rescheduling the symposium.

Education & Outreach

Candace Dolan reported for the Education & Outreach Committee. She is preparing a newsletter which should go out by the end of the year. The idea is that it should be suitable for including in the Annual Town Reports. This implies a deadline of mid-January.

Finance Committee

Dick Snow reported for the Finance Committee. He is looking for encumbrances dated after 30 June, 2011.

Mike Kappler moved to approve the expenditure of \$35.75 for bank fees. Candace Dolan seconded the motion. The motion was approved unanimously.

Wally Fries moved that conditional on receipt of funding, the Alliance authorize payment be made for the P.O. Box for six months in the amount of \$58.00 or one year in the amount of \$116.00. Mike Kappler seconded the motion. The motion was approved unanimously.

New Business

Housekeeping

Michael Trainque reported that he delivered the annual report to both the NH House and Senate.

November 9th Alliance Meeting Planning

Paul Stacy is confirmed to present at the meeting.

Next Meeting Date

The consensus of the board is that our next meeting will be on December 12th at 1:30 PM.

Other Business

<none>

Adjournment

Mike Kappler moved to adjourn. The motion was seconded by Jim Irish and approved unanimously.

The meeting adjourned without objection at 3:50 PM.