

**Southeast Watershed Alliance (SWA)
Board of Directors Meeting #1
Great Bay Community College
320 Corporate Drive
Suite 114
Portsmouth, NH 03801**

Minutes

June 24, 2010 @ 9:00 AM

Members Present

Richard Snow, Candia	Jim Irish, Madbury
Wally Fries, Danville	Jennifer Perry, Exeter
Michael Perfit, Stratham	Michael Trainque, Chester
Candace Dolan, Hampton Falls	Dean Peschel, Dover
Peter Rice, Portsmouth	L. Mike Kappler, Raymond

Guests Present

Bill Hounsell

Call to Order and Introductions

The meeting was called to order at 9:05 AM.

New Business

1.1 Review Results of the June 11, 2010 Alliance meeting

Action: 1.1-1 Michael Perfit will obtain the notes from the June 11th meeting.

1.2 Assign Terms of Office

Board of Director terms were assigned by lottery in staggered 1, 2, or 3 year terms. The terms were assigned as follows:

One year

Dean Peschel
Peter Rice
Richard Snow
Alison Watts

Two year

Wally Fries
Jennifer Perry
Mike Kappler
James Irish

Three year

Candace Dolan
Michael Trainque
Michael Perfit

1.3 Elect Officers

Board members were nominated to fill the offices as follows:

Chairperson:	Wally Fries
Vice Chair:	Alison Watts (not present)

Treasurer: Richard Snow
Secretary: Michael Perfit
Project Coordinator: Candace Dolan

The board voted unanimously to elect the nominees to their respective offices.

There was a general discussion about the expectations for the SWA and the importance of balanced outward communications.

The development of a strategic plan was identified as a priority task of the board.

Action 1.3-1 Michael Perfit, Jennifer Perry, and Dean Peschel will develop a first draft of an outline for a strategic planning document with the next week and distribute it to the other board members for comment.

1.4 Committee assignments

The committees of the SWA were assigned as follows:

Program Development: Peter Rice, Chair; Jim Irish, Michael Trainque

Education & Outreach: Candace Dolan, Chair; Michael Perfit; Mike Kappler

Finance Committee: Richard Snow, Chair

Richard Snow moved to accept these appointments. Peter Rice seconded. The board voted unanimously to accept.

1.5 Meeting with Carol Shea-Porter on July 19

Michael Perfit had been contacted by Congresswoman Carol Shea-Porter's staff to arrange a meeting with the Board of the Alliance. A meeting date of Monday, July 19th was set. A room at GBCC was offered as a meeting site. It was also decided that there should be at least a preliminary draft strategic plan in place before the meeting. Also at the meeting it is expected that she will introduce SWA to representatives from the relevant Federal Agencies. It was noted that Alliance member municipalities had three representatives on the state stormwater commission. Viz. Dave Cedarholm (Durham), Mike Kappler (Raymond), and Michael Trainque (Chester).

1.6 Other Issues of Concern

Michael Trainque is pursuing the possibility of an office within the Pease Tradeport for use by SWA. Wally Fries has tentative commitment for a used computer.

Michael Perfit is exploring options for obtaining volunteer assistance in providing office support.

1.7 Next Meeting Date

The next Alliance Board meeting will be held on July 19th either before or after the meeting with Carol Shea-Porter.

Adjournment

The meeting adjourned at 11:23 AM.